

Constitution and Bylaws

Constitution

Article I - Name

The name of the organization shall be "Valley Forge Signal Seekers, Inc." hereinafter referred to as "VFSS" or "The Club".

Article II - Purpose

The purpose of VFSS shall be to support, promote, and advance all aspects of the sport of radio controlled aircraft modeling.

Article III - Membership

All persons possessing a current and valid membership in the Academy of Model Aeronautics (the "AMA") shall be eligible for membership in VFSS.

Article IV - Governing Body

VFSS shall be governed by a Board of Governors (the "BOG").

Article V - Official positions

VFSS official positions shall consist of a President, a Vice President, a Secretary and a Treasurer.

Bylaws

Section I: Membership

(A) Eligibility. All persons possessing a current and valid membership in the AMA shall be eligible for membership in VFSS.

(B) Member in good standing. A person shall be considered by VFSS to be member in good standing should he:

- (1) Maintain his membership eligibility as defined in (A) of this Section.
- (2) Adhere to and abide by the VFSS Constitution and Bylaws.

(3) Adhere to and abide by AMA Safety Code.

(4) Adhere to and abide by the provisions contained in the "Valley Forge Signal Seekers, Inc. Field Management Guide" (the "Guide" or "FMG"), as amended. The Field Management Guide is hereby incorporated into these bylaws by reference Appendix (1).

(5) Remit the required Club dues in accordance with the schedule of fees, as amended Appendix (2).

(6) The schedule of fees, as amended, shall be hereby incorporated into these bylaws by reference Appendix (3).

(C) First time members.

(1) A first time member shall be defined as: A person currently meeting the requirements set forth in (A) and (B) of this Section and who was not a member in good standing during the previous calendar month, or any part thereof, or a person currently meeting the requirements set forth in (A) and (B) (1) - (4) of this Section and who has failed to renew his membership under (D) of this Section.

(2) Sponsor requirement: First time members shall be required to comply with the provisions set forth in (B) of this Section and shall be required to obtain the signature of a member in good standing and to submit such signature to the office of Treasurer upon which he shall be considered a member in good standing.

(D) Membership periods

(1) The membership period shall be one (1) Club year.

(2) A Club year shall be defined as the period of time beginning with the first day of January of each year and ending the last day of December of such year.

(3) A member in good standing shall be allowed a grace period for renewal of his membership for the following Club year beginning the first day of January of such following Club year and ending the third (3rd) general Club meeting in such following Club year.

(4) A renewal of membership shall be defined as a member in good standing electing continued compliance within the grace period and with the provisions contained in (B) of this Section.

(E) Termination of membership.

(1) Automatic termination of membership shall immediately follow:

(a) Failure of a member to comply with (A) or (B)(1) or (5) of this Section, or,

(b) By written or verbal communication of resignation to the office of Treasurer, or,

(c) Failure of a member to renew his membership as per (D) of this Section, or

(d) A two - thirds (2/3) vote by the BOG to terminate a membership.

(F) Meetings.

(1) A general Club membership meeting shall be held the second Tuesday of each month at a time and place to be advertised by the President in the edition of the Club newsletter that immediately precedes such general Club membership meeting.

(G) Other provisions.

(1) The Club Officers shall be exempt from (B)(5) of this Section for the duration of their term. Charter Club members shall be exempt from (B)(5) of this Section.

(2) The BOG shall, as necessary from time to time, prescribe and delineate the various general requirements for all levels of membership including, but not limited to, regular, junior and family memberships and shall incorporate all such requirements in the Club schedule of fees, as amended Appendix 2.

(3) The BOG may prescribe additional administrative provisions to this Section as required to administer the membership of VFSS or to amplify or clarify the provisions already contained in this Section.

Section II - Board of Governors (BOG)

(A) General

(1) Number of BOG members. The BOG shall consist, in any given Club year, of not less than twelve (12) nor more than twenty two (22) Club members in good standing.

(2) Term of BOG members. Each BOG member shall serve for a term of not more than two (2) consecutive two (2) year terms within five (5) consecutive Club years. A term shall commence the first day of the Club year immediately beginning after such election and the term shall end the last day of the second (2nd) Club year of such term.

(B) BOG Elections

(1) A minimum of six (6) and a maximum of eleven (11) Club members in good standing may be elected to the BOG in any given Club year.

(2) Any member in good standing may nominate (hereinafter referred to as a "nominating member") any other member(s) in good standing (hereinafter referred to as a "nominated member(s)") for a BOG position. Such nominees must not be a current BOG member serving a second term or other previous BOG meeting the requirements of (A)(2) of this Section. At least six (6) Club members in good standing **MUST** to be nominated for BOG positions within any Club year.

(3) BOG Nominations procedure:

(a) Date of nominations: Nominating members must register their nominated member either verbally or in writing, in person or by mail with the Secretary by the date of the August general Club meeting of each Club year. The August general Club meeting shall be the closing date of BOG nominations. BOG nominations shall be taken by the Secretary at the August general Club meeting. The Secretary shall maintain accurate records of such BOG nominations.

(b) Acceptance of nomination: Nominated members shall announce, either verbally or in writing, their acceptance of nomination at the August general Club meeting or, in the case of an extended nomination period per (B)(3)(d) of this Section, through contact with the Secretary, either verbally or in writing. The Secretary shall contact nominated members not present at the August general Club meeting to obtain their acceptance or rejection of their nomination. Nominated members not providing an acceptance of nomination by time ballots are issued at the general Club meeting shall be deemed to have declined such nomination.

(c) Notification of BOG nominations: The Secretary shall notify Club members of the commencement of BOG nominations through advertisement in at least two (2) issues of the monthly Club newsletter that immediately precede the closing date of the BOG nominations or through a single mailing directly to each member at least two (2) weeks prior to the closing date of the BOG nominations.

(d) Extended nomination period: If fewer than six (6) BOG nominated members are received by the Secretary by the close of the August general Club meeting, the BOG nomination period will automatically be extended for an additional period of not more than two (2) weeks following the date of the August general Club meeting during such time additional nominations will be taken. Such an extension shall be announced at the close of the August general Club meeting.

(4) BOG Elections procedure:

(a) Date of BOG elections: BOG elections shall take place at the October general Club meeting. The October general Club meeting shall be the closing date of BOG elections.

(b) Notification of BOG elections: The Secretary shall notify Club members of the commencement of BOG elections through advertisement in at least two (2) issues of the monthly Club newsletter that immediately precede the closing date of the BOG elections or through a single mailing directly to each member at least two (2) weeks prior to the closing date of the BOG elections.

(c) Notification of Club members of nominated members: The Secretary shall notify Club members of nominated members in at least one (1) issue of the monthly Club newsletter that immediately precedes the closing date of the BOG elections or through a single mailing directly to each member at least two (2) weeks prior to the closing date of the BOG elections. The Secretary shall present a list of the nominated members to the Club at the October general Club meeting.

(d) Club statement: Nominated members shall be present at the October general Club meeting and provide the Club a statement concerning his qualifications for BOG membership. Nominated members not able to be present at the October general Club meeting shall nevertheless provide the Secretary a written statement of qualifications which the Secretary shall verbally present to the Club members at the September general Club

meeting. Nominated members not presenting a statement in the manner described above shall be disqualified from BOG elections.

(e) BOG election in person balloting: The Secretary shall provide each Club member present at the October general Club meeting with one (1) pre printed ballot listing the nominated members. Club members shall notate upon such ballot their BOG selections and shall return, in person, their ballots to the Secretary when all such ballots are called by the Secretary. The Secretary shall refer to a current roster of Club members and shall duly record the return of each Club member's ballot upon such roster. Upon receipt of all ballots at the October general Club meeting, the Secretary shall declare the balloting to be closed.

(f) BOG election absentee balloting: Club members shall be allowed to provide an absentee ballot to the Secretary if unable to be present at the October general Club meeting. For purposes of this Section, a Club member absent from the Club meeting at which BOG elections are to be held (i.e., October) shall be considered an "Absentee" and his ballot for such election shall be considered an "Absentee Ballot". Absentee ballots shall contain the following information to be considered a valid ballot:

- The name of the absentee.
- The names of the valid nominated members for which one (1) vote is cast.
- An original signature of the absentee.
- The date of signature.

Additionally, the absentee ballot shall be individually mailed via the United States Postal Service directly to the VFSS Secretary and shall be received by same prior to the close of the BOG elections to be considered a valid absentee ballot. Ballots not meeting the above criteria shall not be considered as valid and shall not be tabulated nor included with valid ballots as per (B)(4)(g) of this Section.

(g) Tabulation of ballots: Upon declaring the close of balloting, the Secretary shall immediately tabulate all in person and valid absentee ballots. The Treasurer shall verify such tabulation. Upon such verification, the Secretary shall verbally announce the newly elected BOG members at the October general Club meeting and place a notification of same in the Club newsletter immediately following the BOG elections.

(h) Of those nominated member(s) who fail to attain election to the BOG, the four (4) nominated members collecting the highest number of votes shall be considered BOG alternates. The Secretary shall keep a record of such BOG alternates for the given Club year. BOG alternates shall cease to be such in the instance that they are selected for BOG service or after the passage of one (1) Club year.

(C) BOG Duties and Functions:

- (1) The BOG shall oversee the administration and conduct of all Club affairs and activities.
- (2) The BOG shall elect the Club officers and oversee their activities.
- (3) The BOG shall set major Club policies and guidelines.
- (4) The BOG shall ratify amendments to the Club Constitution and Bylaws.
- (5) The BOG shall oversee the legal and financial affairs of the Club.
- (6) The BOG shall prepare, with the assistance of the Treasurer, an annual budget of Club receipts and disbursements.
- (7) The BOG shall set Club fees including, but not limited to, Club dues and initiation fees for the various levels of membership.
- (8) The BOG shall be responsible for the Club's compliance with AMA regulations, including, but not limited to, safety and noise regulations.

(D) BOG Vacancies.

- (1) BOG vacancies shall be defined as difference between the number of members required as set forth in (A)(1) of this Section and the number of members as indicated per the current list of BOG members maintained by the Secretary per Section III (C)(3)(e).
- (2) The President shall select and recommend for appointment a BOG alternate for each of the BOG vacancies within a reasonable amount of time from becoming aware of such BOG vacancies. Should BOG vacancies exceed the number of BOG alternates, the President shall first select and recommend for appointment all BOG alternates and then select and recommend for appointment Club members in good standing, in that order.

(3) The BOG shall ratify each Presidential selection(s) by majority vote. In no instance shall a member in good standing be ratified by the BOG for a BOG vacancy prior to a BOG ratification of an available BOG alternate, unless a BOG alternate declines such ratification by the BOG and therefore declines a BOG position.

(4) A BOG alternate or a member in good standing, that is elected to the BOG shall serve "in the shoes" of the departed BOG member and therefore shall continue in the term of the departed BOG member until that term shall expire.

(5) A BOG alternate or a member in good standing filling a BOG vacancy as a BOG member for a remaining term of less than one Club year shall retain eligibility for nomination for BOG service in the following Club year.

(E) BOG Meetings.

(1) BOG meetings shall normally be held on a Tuesday at such time and place as determined by the President. The President shall notify the BOG in advance of all BOG meetings.

(2) Mandatory BOG meetings. A mandatory BOG meeting shall be held in December for the conduct of Officer Nominations and Elections.

(3) A BOG quorum shall be present at a BOG meeting for a valid meeting to take place. A BOG quorum shall be defined as six (6) serving board members excluding proxies and excluding the President.

(4) BOG meetings shall be conducted pursuant to and in accordance with Robert's Rules of Order.

(5) The BOG shall generally conduct Club business through motions from the floor, properly seconded and subjected to majority vote by the BOG members present. The President shall cast the deciding vote in the event of a tie.

(6) The Secretary shall keep and maintain a record of BOG attendance at each BOG meeting. Any BOG member accumulating three (3) unexcused absences in any 12 month period shall forfeit his BOG position for the remainder of his term. An unexcused absence shall be defined as the failure of a BOG member to timely notify the President of any expected BOG meeting absence. The President shall use his discretion in excusing BOG member absences. The President shall notify the Secretary of all excused absences for each BOG meeting. In the event of a BOG member dismissal due to absence, a BOG alternate shall be selected in accordance with the provisions contained in (D) of

this Section.

(7) Proxy votes. A BOG member properly excused per (E)(6) of this Section shall be allowed to select a fellow BOG member to serve as his proxy for that meeting. In no instance may a BOG member serve as proxy for more than one (1) absent BOG member. BOG members holding a proxy shall notify the President of such at the commencement of the applicable BOG meeting.

(F) BOG Committees.

(1) The President shall initiate all committees through a motion and describe their purpose.

(2) The BOG shall ratify all committees and their purpose by majority vote.

(3) Mandatory committees. There shall be established in each Club year the following mandatory committees:

(a). A Safety Committee, chaired by the Safety Coordinator and including two other club members, will monitor the club's compliance with the **SAFETY REGULATIONS** specified in the Field Management Guide and make recommendations to the BOG concerning additions, changes, clarifications and amplifications of **SAFETY REGULATIONS** contained in the Field Management Guide. The Safety Committee shall investigate any safety incident at the request of a Club Officer and report back to the BOG as specified in the Field Management Guide.

Safety Coordinator General: The Safety Coordinator will provide a communications link between AMA and the club and between the Club Officers/BOG and the membership in all matters regarding safety. The Safety Coordinator is required to have Email and provide the address to AMA. The Safety Coordinator shall chair the club safety committee.

DUTIES:

1. The Safety Coordinator is responsible for communicating safety related materials to the membership as required by AMA or directed by the Board of Governors.
2. The Safety Coordinator is responsible for maintaining the club's safety related materials such as fire extinguishers and first aid kits.

3. The Safety Coordinator will conduct or oversee the investigation of model flying incidents/accidents at the request of a Club Officer. The member(s) involved and any witness(es) noted on the Club Incident/Accident Report Form should be interviewed. The Safety Coordinator shall prepare or oversee preparation of a written report for presentation to the BOG. The report should be ready for presentation at the next BOG meeting if the investigation can be completed in such time but no later than the second BOG meeting after the incident/accident.

(b) Sound and Noise Abatement Committee (also referred to as the "Sound Committee"). The Sound Committee shall be responsible for monitoring model aircraft sound level, testing model aircraft per club procedure and reporting back to the BOG any aircraft which are over the maximum allowable noise level specified in the Field Management Guide. The Sound Committee also shall be responsible for making recommendations to the BOG concerning additions, changes, clarifications and amplifications of sound and noise regulations contained in the Field Management Guide.

(G) Dissolution of BOG

(1) General. Club members in good standing may vote or petition the complete dissolution of the BOG, or the removal of any member thereof. For purposes of (G) of this Section, the term "BOG" or "BOG Member(s)" shall not include the member serving the office of President.

(2) Procedure for dissolution of BOG.

(a) Membership vote. An affirmative vote for dissolution, at any regularly scheduled general club meeting, by two - thirds (2/3) of existing Club members in good standing as per the current roster as maintained by the Treasurer shall cause the current BOG to be dissolved. The Secretary shall duly record and tabulate the vote for dissolution. Such tabulation shall be verified by the Treasurer.

(b) Written Petition. A written petition containing the affirmative votes for dissolution by two - thirds (2/3) of existing Club members in good standing as per the current roster as maintained by the Treasurer shall cause the current BOG to be dissolved. Such written petition shall contain a statement of purpose and reason. Such written petition shall also contain both the printed and original signature of each petitioning member and shall be

presented to the Secretary, at any regularly scheduled general Club meeting, for tabulation. Such tabulation shall be verified by the Treasurer.

(c) A combination of the above methods which, in total, comprise two - thirds (2/3) of existing Club members in good standing as per the current roster as maintained by the Treasurer shall cause the current BOG to be dissolved. The Secretary shall duly record and tabulate the vote for dissolution. Such tabulation shall be verified by the Treasurer.

(3) Procedure for removal of BOG member.

(a) Membership vote. An affirmative vote for removal of a current BOG member(s), at any regularly scheduled general club meeting, by two - thirds (2/3) of existing Club members in good standing as per the current roster as maintained by the Treasurer shall cause the BOG member to be removed from BOG service. The Secretary shall duly record and tabulate the vote for removal. Such tabulation shall be verified by the Treasurer.

(b) Written Petition. A written petition containing the affirmative votes for removal of a current BOG member(s) by two - thirds (2/3) of existing Club members in good standing as per the current roster as maintained by the Treasurer shall cause the BOG member to be removed from BOG service. Such written petition shall contain a statement of purpose and reason. Such written petition shall contain both the printed and original signature of each petitioning member and shall be presented, at any regularly scheduled general Club meeting, to the Secretary for tabulation. Such tabulation shall be verified by the Treasurer.

(c) A combination of the above methods which, in total, comprise two - thirds (2/3) of existing Club members in good standing as per the current roster as maintained by the Treasurer shall cause the BOG member to be removed. The Secretary shall duly record and tabulate the vote for dissolution. Such tabulation shall be verified by the Treasurer.

(4) Replacement BOG or BOG member(s).

(a) Nominations and elections for a Replacement BOG (or BOG member(s)) shall immediately commence during the general Club meeting in which the BOG was dissolved (or a BOG member replaced) and subsequent to such proceedings, notwithstanding the provisions contained in (B)(3) and (B)(4) of this Section.

(b) The members shall immediately nominate and elect a Replacement BOG (or BOG member(s)) consisting of members in

good standing in accordance with the provisions specified in (B) of this Section, notwithstanding the provisions contained in (B)(1) and (2) of this Section.

(5) Eligibility of replaced BOG member(s). Replaced BOG member(s) shall retain all rights and privileges accorded members in good standing and shall be allowed to vote for a Replacement BOG or Replacement BOG member(s) under (G)(3) and (4) of this Section.

(H) Termination of a Membership.

(1) A two - thirds (2/3) vote shall be required of the BOG to terminate a membership.

(2) Upon such vote, a written Notice of Termination shall be prepared by the Secretary and mailed via the United States Postal Service to the residence of such terminated member.

(I) Other Provisions. The BOG may prescribe additional administrative provisions to this Section as required to administer the affairs of the Club, or to amplify or clarify the provisions already contained in this Section.

Section III - Offices

(A) General

(1) Number of Officers - The VFSS Officers shall consist of four (4) Club members in good standing including a President, a Vice President, a Secretary and a Treasurer (also referred to as the "Officers").

(2) Terms of Office:

(a) President: The President shall serve a term of one (1) Club year and shall not serve more than four (4) consecutive Club years within five (5) consecutive Club years. The term of President shall commence the first day of the Club year beginning subsequent to Officer Elections and shall end the last day of such Club year.

(b) Vice President, Secretary, and Treasurer: The Vice President, Secretary and Treasurer shall each serve terms of one (1) Club year, with no limit as to the number of consecutive terms that may be served. The term of Vice President, Secretary and Treasurer shall commence the first day of the Club year beginning subsequent to Officer Elections and shall end the last day of such Club year.

(B) Officer Nominations and Elections

(1) Nominations and elections shall take place during a mandatory meeting of the BOG which shall be held in December.

(2) For purposes of (B) of this Section, the terms "BOG" and "BOG member(s)" shall refer to and consist of those BOG members having at least one (1) Club year of BOG service remaining measured from the first day of such Club year beginning immediately after such Officer election.

(3) The BOG, or a BOG member, shall nominate at least one (1) **BOG** member for the office of President.

(4) The BOG, or a BOG member, shall nominate at least one (1) Club member in good standing for each of the offices of Vice President, Secretary and Treasurer.

(5) Nominations as per (B)(3) and (4) shall be seconded by a second BOG member for any such nomination to be valid.

(6) The Secretary shall duly record all valid Officer Nominations. The Secretary shall request any additional Officer nominations and, after the receipt and recording of any such further Officer nominations, the Secretary will announce that such nominations are closed against any further nominations. The Secretary shall then announce the nominees' names and respective Offices.

(7) The Secretary shall call for a ballot by the BOG to elect the nominated Officers. Ballots shall be cast by the BOG in writing. BOG members shall submit their ballots to the Secretary who shall duly record BOG members' ballots and tabulate the results of the balloting. The Treasurer shall verify such tabulation. Upon such verification, the Secretary shall verbally announce the newly elected Officers and place notification of same in the Club newsletter immediately following the Officer elections

(8) No other business may be conducted by the BOG at this meeting.

(C) Officers' duties and functions:

(1) President.

(a) The President shall preside at all BOG meetings and general Club meetings.

(b) The President shall act as agent and spokesman for the Club.

(c) The President shall nominate chairpersons to all BOG committees.

(d) The President shall authorize emergency or special expenditures of not more than one hundred dollars (\$100) in any one (1) month.

(e) The President shall appoint, subject to BOG approval, BOG alternates to fill BOG vacancies.

(2) Vice President

(a) The Vice President shall act as President in the event the President is not able to serve.

(b) The Vice President shall perform such other various duties from time to time as requested by the President.

(3) Secretary

(a) The Secretary shall duly keep and record minutes of BOG meetings and maintain a book of such minutes which shall be reasonably made available to all Club members in good standing.

(b) The Secretary shall prepare, at the direction of the president, all official Club correspondence. The Secretary shall keep a record of such correspondence.

(c) The Secretary shall oversee and administer Club BOG elections and Club Officer elections.

(d) The Secretary shall oversee the editing of the Club newsletter.

(e) The Secretary shall maintain a current list of BOG members.

(f) The Secretary shall maintain a current copy of the Club Constitution and Bylaws, as amended from time to time.

(4) Treasurer

(a) The Treasurer shall duly collect funds due the Club.

(b) The Treasurer shall duly disburse Club funds, at the direction of the BOG and or President and within their prescribed powers.

(c) The Treasurer shall maintain accurate books of account, properly reflecting the receipt and disbursement of Club funds.

(d) The Treasurer shall ensure that the receipt and disbursement of funds relating to all authorized Club activities are properly reflected in the Club's books of account.

(e) The Treasurer shall prepare a monthly report to the BOG of Club financial activities.

(f) The Treasurer shall assist the BOG and BOG committees in preparation of the annual Club budget of receipts and disbursements.

(e) The Treasurer shall maintain a file of the permanent records of the Club.

(f) The Treasurer shall prepare the annual Club AMA Charter renewal and keep all records related to such renewal.

(g) The Treasurer shall oversee the administration of the Club membership list.

(h) The Treasurer shall assist the Secretary with BOG and Officer Election tabulation.

(i) The Treasurer shall maintain a current schedule of fees and attach such schedule to the Secretary's current Constitution and Bylaws.

(j) The Treasurer shall ensure that the financial affairs of the Club comply with all Federal, State and local laws and regulations, including, but not limited to tax regulations.

(D) Impeachment of Officers.

(1) Voting requirement. The BOG, during any regularly scheduled or specially assembled BOG meeting, may remove any Officer from his elected office with a two © thirds (2/3) vote for such removal.

(2) Successor Officer. The BOG shall immediately replace such impeached Officer with a successor (hereinafter referred to as a "Successor Officer") in accordance with the provisions set forth in (B) of this Section not withstanding (B)(1) and (2) of this Section.

(3) Term of Successor Officer. The term of a Successor Officer shall be the un-expired term of the impeached Officer.

(4) Future eligibility. A Successor Officer shall retain eligibility for an Office in the following Club year in accordance with provisions set forth in (B) of this Section.

(E) Liability insurance. Liability insurance is provided by the AMA through the filing of the VFSS Club Charter.

(F) Other Provisions. The BOG may prescribe additional administrative provisions to this Section as required to administer the membership of VFSS or to amplify or clarify the provisions already contained in this Section.

Section IV - Amendment of Bylaws

(A) Bylaws Committee. The President shall establish a committee (hereinafter referred to as the "Bylaws Committee"), in accordance with the provisions of Section II (F) whose purpose shall be to draft amendments to the bylaws.

(B) Member commentary. The President shall solicit comments from the members concerning amendment of the bylaws either at the general Club meeting and/or through the Club newsletter. Any such comments shall be presented in writing to the Bylaws Committee for its consideration.

(C) Draft Bylaws. The President shall call a BOG meeting during which the Bylaws Committee shall present to each member of the BOG a completed written draft of the proposed amended bylaws (the "Draft Bylaws") who shall render any further comments, additions, clarifications or other changes to the Draft Bylaws.

(D) Revised Bylaws. The Bylaws Committee shall further revise, pursuant to (C) of this Section, the Draft Bylaws. The President shall call a BOG meeting during which the Bylaws Committee shall present to each member of the BOG a revised written draft of the Draft Bylaws (the "Revised Bylaws") at which time a majority vote shall be taken upon motion to accept or to reject the Revised Bylaws as presented.

(E) Notice to Club. Should the Revised Bylaws be accepted through BOG majority vote, the Revised Bylaws shall then be presented to the Club members during the next general club meeting. A notice shall be placed by the President in the next edition of the Club newsletter advising the members of prospective revision to the bylaws and a summary of the major provisions of the Revised Bylaws (the "Summary") shall be provided to the President for placement in the newsletter along with his advising notice.

(F) The Bylaws Committee shall provide to all Club members attending the ensuing general Club meeting a Summary and shall make available upon request a copy of the Revised Bylaws.

(G) Ratification of Revised Bylaws.

(a) The Secretary shall provide each Club member present at the general Club meeting per (F) of this Section with one (1) pre printed ballot entitled "Ratification of Revised Bylaws". The ballot shall also contain the words "Yes" (in favor of ratification) and "No" (against ratification). Club members shall notate upon such ballot their vote and shall return, in person, their ballots to the Secretary when all such ballots are called by the Secretary. The Secretary shall refer to a current roster of Club members and shall duly record the return of each Club member's ballot upon such roster. Upon receipt of all ballots at the general Club meeting, the Secretary shall declare the balloting to be closed.

(b) Tabulation of ballots: Upon declaring the close of balloting, the Secretary shall immediately tabulate all ballots. The Treasurer shall verify such tabulation. Upon such verification, the Secretary shall verbally announce the number of affirmative ballots and negative ballots. The Secretary shall place a notification of same in the edition of the Club newsletter that immediately succeeds the meeting announcing the outcome of the balloting.

(H) Other Provisions. The BOG may prescribe additional administrative provisions to this Section as required to administer the membership of VFSS or to amplify or clarify the provisions already contained in this Section.

Appendix

(1) VFSS Field Management Guide (most current version) and AMA Safety Code (most current version)

(2) VFSS Schedule of Fees and Membership Levels (most current version)

(3) VFSS Membership Application (most current version)

(4) Incident/accident investigation. The following process describes one method to investigate reported incidents and accidents at the flying field, to determine appropriate club responses, and is effective May 15, 2006:

Club members and day pass pilots involved in or witnessing an incident, accident, or safety problem shall report it as described in items 7 and 8 in the "General" section of the Field Management Guide which is posted on the bulletin board. A Club Officer shall request the Safety Coordinator investigate and present findings to the BOG. The report should be ready for presentation at the next BOG meeting if the investigation can be completed in such time but no later than the second BOG meeting after the incident/accident. The BOG will review the incident, discuss it, and, if warranted, take action to minimize similar additional problems. In the event corrective action is recommended for the pilot(s) involved, the BOG will discuss and vote upon action to take. A 2/3's (two-thirds) majority of BOG members at the meeting shall be required to effect action. Actions may include one or more of the following: verbal or written counseling, re-training with a club instructor, notification by letter of suspension from flying at VFSS Field for a period of time, or notification by letter of suspension from the club. If a member is suspended from the club, the day pass log at Ranger HQ must be annotated to prevent issuance of a day pass to said individual. A member suspended from the club may apply for membership after a 12 (twelve) month period.

(5) Major agreements

(6) General Club Information

(a) Federal Employer Identification Number

(b) AMA Number: 575

(c) Incorporation date and place